PROCEEDINGS OF A REGULAR MEETING OF

**THE BOARD OF COMMISSIONERS OF**

**THE MORGAN CITY HARBOR AND TERMINAL DISTRICT**

**November 13, 2017**

 The Board of Commissioners (“Board”) of the Morgan City Harbor and Terminal District (“District”) met in regular session at the District’s office at 7327 Highway 182, Morgan City, Louisiana on November 13, 2017 at 5:00 p.m. Duane Lodrigue, President convened the meeting with Commissioners, Joseph Cain, Thomas Ackel, Deborah Garber, Ben Adams, Adam Mayon and Lee Dragna in attendance. Gary Duhon and Tim Matthews were absent. Also present at the meeting were Raymond Wade, Executive Director; Tori Henry, Office Manager; Cindy Cutrera, Manager of Economic Development; Gerard Bourgeois and Jennifer Reasoner, Board Attorneys; Michael Knobloch, Knobloch Professional Services; Executive Officer Carmona and Chief Bosman, United States Coast Guard (“USCG”); Terrell Martin, GSE/Providence Engineering; Councilman Tamporella, City of Morgan City; Mike Lowe and Brenton Jenkins, GIS; Mark Lane, Paul’s Agency; along with members of the media and general public.

 The meeting was called to order and the presence of a quorum was noted. Mr. Wade led the invocation and the Pledge of Allegiance was recited.

It was moved by Mrs. Garber and seconded by Mr. Mayon that the minutes of the Regular Meeting of October 9, 2017 be approved and adopted, with said motion carrying unanimously.

It was moved by Mrs. Garber that the report of receipts and disbursements for the month of October 2017 be received and accepted and that all invoices presented to the Board for the month of October 2017 be paid. Mr. Ackel seconded that motion, which carried unanimously.

Executive Officer Carmona reported that there were 3,288 total transits in October, a 7% increase from the previous month. Chief Bosman reported that they will be adjusting buoys by MM142.

Raymond Wade reported on behalf of Tim Connell that: (i) the Dredge Borinquen completed Berwick Harbor dredging on November 11th, then moved to MM99. When finished, he will head to Calumet Cut and then down river to the sand plug. (ii) He will check with Mr. Connell to see if he can come down in the next few weeks to go over his report in detail with the commissioners.

Mr. Wade also reported that: (i) Cindy is in Washington DC with IRPT, but he will send out her detailed monthly report tomorrow morning to the Board; (ii) he had previously sent Charles Brittingham’s report to Board, which includes updates on supplemental funding, Omnibus, President’s budget and WIIN Act.

Mark Lane reported that: (i) he was able to get a reduction in premiums on the property renewal, regardless of the recent storms; (ii) at the wishes of the board, he changed the renewal date to coincide with the renewal of the remaining policies in May. Mr. Adams moved to authorize said renewal from Paul’s Agency, which was seconded by Mr. Mayon and carried unanimously.

Mike Knobloch reported that FY16 Port Security Grant pre-construction meetings for Video Systems Installation, Special Systems Installation and Cabling projects were held on November 7th. Projects are expected to be completed by Christmas.

Terrell Martin reported that the HVAC report was received over the weekend and once Clay is able to evaluate it, he will make his recommendation.

Mike Lowe reported that work continues on the permit, as they have submitted an alternative evaluation of beneficial use of dredged material to the State.

Gerard Bourgeois presented: (i) a request of a Letter of No Objection from Central Boat Rentals on water control structures on Shell Island. Mr. Adams moved to authorize Mr. Wade to execute said letter, which was seconded by Mr. Dragna and carried unanimously. (ii) Section 1113 Guidance has been issued, which would give the Port the right to use the Corps funds to hire a dredge. Section 1153 also was issued, that would have been helpful last dredging cycle by allowing the Port to contribute funds to the Corps when they come up short. (iii) Baker Hughes is requesting an extension of their current sub-lease.

With no further business to come before the Board, the meeting was adjourned.

 Attest:

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